



**Continuing Education Exemption Application**

**\*Exemption does NOT apply to the Sustainable Design requirement**

<b>Reg. No.:</b>		<b>Profession:</b>	<input type="checkbox"/> Architect <input type="checkbox"/> Interior Design <input type="checkbox"/> Landscape Architect <b>(Check one)</b>		
<b>Name:</b>	(Prefix) (Suffix)	(First)	(Middle)	(Last)	
<b>Mailing Address:</b>					
<b>Email:</b>			<b>Phone:</b>	(Daytime)	

**(Print or Type)**

I am requesting an exemption from continuing education due to one of the following: **(Check one)**

- (A) Active registration in another jurisdiction** - A registrant may be exempt from the Texas continuing education requirements if he/she resides in a jurisdiction that has registration requirements that are substantially equivalent to Texas and that jurisdiction has a mandatory continuing education program. If granted, this exemption shall remain in effect only as long as you have an active registration and are meeting the continuing education requirements in your resident state. **State** \_\_\_\_\_ (other than Texas) **Reg.No.** \_\_\_\_\_
- (B) Full-time faculty member** - A registrant who as of September 1, 1999 to the present has been employed as a full-time faculty member or other permanent employee of an institution of higher education, as defined in Section 61.003, Education Code, and who in such position is engaged in teaching architect/interior design/landscape architect subjects (must be in your profession) with no breaks in service may be exempt from the Texas requirements.
- (C) Active duty in Armed Forces** - A registrant who is not a full-time member of the Armed Forces may be exempt for any registration period during which the registrant serves on active duty in the Armed Forces of the United States for a period of time exceeding 90 consecutive days.

*For additional information on continuing education exemption eligibility please review Architect Rule 1.69(d) / Landscape Architect Rule 3.69(d) / Interior Design Rule 5.79(d). Applications must be received 4 weeks prior to the registration expiration date. Any registrant who is found to have reported false information may be subject to disciplinary action by the Board which may include fines and/or revocation of their registration.*

Documentation required for each item above:

- (A)** A copy of your license, current proof of active registration status in another state and documentation indicating proof of completion of the 1 CEPEH of sustainable design requirement. **If audited you will be required to provide this information to verify that you have completed that states mandatory continuing education requirements for the registration period under audit in Texas.**
- (B)** A signed and dated statement from an authorized representative of the institution of higher education where you are employed which clearly indicates the subjects taught, and your continuous full-time faculty status since September 1, 1999 to the present with no breaks in service.
- (C)** Copy of order to active duty, expected duration of assignment and any additional information that may assist in determining exemption eligibility.

**My signature below certifies that the above information is true and correct.**

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

**\*All in-state & out of state registrants must provide documentation indicating proof of completion of the 1CEPEH of sustainable design study.**